

PRIVACY COMMITMENT

Graphene Manufacturing Group Ltd (**GMG**) respects your privacy and is committed to protecting your personal information and complying with its obligations under the *Privacy Act 1988* (Cth) (**Privacy Act**) and the Australian Privacy Principles (**APPs**).

This policy describes the types of personal information GMG may collect from you or that you may provide when you visit www.graphenemg.com ("website") and our practices for collecting, using, maintaining, protecting, and disclosing that information.

This policy applies to personal information GMG collects on the website, via electronic communications, when you interact with GMG either through the website or otherwise.

For the purposes of this policy, "personal information" is any information that can be used to personally identify you.

Please read this policy carefully to understand GMG's policies and practices regarding your personal information and how GMG will treat it. If you do not agree with our policies and practices, it is your choice not to use our website or our services. By accessing or using this website or our products or services, you agree to this privacy policy. This policy may change from time to time. Your continued use of this website after we make changes is deemed to be acceptance of those changes. Hence please check this policy periodically for updates.

GMG INFORMATION COLLECTION ABOUT YOU

GMG collects numerous forms of personal information directly from you when you access our website, including:

- identity data including your name;
- contact data including your postal address, e-mail address and telephone number;
- financial data including your credit card, billing or other financial information ;
- transaction data including details about payments to and from you and other details of services you have purchased from us; and
- profile data such as your country of origin, how you found our website, and which pages you visited; and/or information about your internet connection, the equipment you use to access our website and usage details.

GMG collect this information directly from you when you provide it to us and automatically as you navigate through the website. Information collected automatically may include usage details, IP addresses and information collected through cookies, web beacons, and other tracking technologies as detailed further below.

PERSONAL INFORMATION YOU PROVIDE TO GMG

GMG may collect personal information on or through our website including through website search queries, electronic communications, through providing surveys responses (including e-mail addresses), if you otherwise contact GMG, by filling in forms on our website, and/ or performing sales transactions via our website including the fulfilment of orders. You may be required to provide financial information before placing an order through our website.

GMG INFORMATION COLLECTION THROUGH AUTOMATIC DATA COLLECTION TECHNOLOGIES

GMG may use automatic navigation data collection technologies to collect certain information about your:

- equipment, browsing actions, activities, data, frequency, and patterns;
- website visit details, including traffic data, location data, logs and other communication data and the resources that you access and use on the Website and
- your computer and internet connection, including your IP address, operating system, and browser type.

GMG also may use these technologies to collect information about your online activities over time and across third-party websites or other online services (behavioural tracking), and to deliver a better and more personalised service on the website, including by enabling GMG to estimate its audience size and usage patterns, store information about your preferences, accelerate your searches and recognise you when you return to our website. If you wish to opt out of behavioural tracking on the website, you may select the appropriate setting on your internet browser, or contact us on the contact information below. However, please note that if you refuse to accept cookies, you may not be able to use the full functionality of the website. The technologies used automatic data collection may include:

- **Cookies (or browser cookies).** A cookie is a small file placed on the hard drive of your computer. You may refuse to accept browser cookies by activating the appropriate setting on your browser. However, if you select this setting you may be unable to access certain parts of our website. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you direct your browser to our website.
- **Flash Cookies.** Certain features of our website may use local stored objects (or Flash cookies) to collect and store information about your preferences and navigation to, from and on our website. Flash cookies are not managed by the same browser settings as are used for browser cookies.
- **Web Beacons.** Pages of GMG's website and GMG's e-mails may contain small electronic files known as web beacons (also referred to as clear gifs, pixel tags and single-pixel gifs) that permit GMG, for example, to count users who have visited those pages or opened an e-mail and for other related website statistics (for example, recording the popularity of certain website content and verifying system and server integrity).

GMG THIRD-PARTY USE OF COOKIES AND VARIOUS TRACKING TECHNOLOGIES

Some content or applications, including advertisements, on the website, are served by third parties, including advertisers, ad networks and servers, content providers and application providers. These third parties may use cookies alone or in conjunction with web beacons or other tracking technologies to collect information about you when you use our website. The information they collect may be associated with your personal information or they may collect information, including personal information, about your online activities over time and across different websites and other online services. They may use this information to provide you with interest-based (behavioural) advertising or other targeted content.

GMG does not control these third parties' tracking technologies or how they may be used. This policy does not cover the use of cookies by third parties. If you have any questions about an advertisement or other targeted content, you should contact the responsible provider directly.

GMG'S INFORMATION USAGE

Personal information collected by GMG about you or that you otherwise provide to us, is used:

- to pursue our business activities and functions, including communicating with suppliers, resellers and other entities using the functionality and applications within our service;
- to allow the manufacturing and technical support personnel to provide assistance to you, where applicable;
- for any other purpose with your consent;
- to provide the features on our website and its contents to you;
- to carry out our contractual obligations and enforce our rights;
- to provide you with notices about your account or subscriptions with GMG;
- to notify you about changes to the website or any of GMG's products or services offerings; and
- to provide you with information, products, or services that you request from GMG from time to time.

GMG may also use your information to contact you about goods and services that may be of interest to you. If you do not want us to use your information in this way, please check the relevant box located on the form on which we collect your data (the order form/registration form)]/adjust your user preferences in your account profile).

GMG may, with your prior consent, use personal information we have collected from you to enable us to display advertisements to our advertisers' target audiences on the website.

GMG DISCLOSURE OF YOUR INFORMATION

GMG may disclose aggregated information about our users, and any de-identified information that does not identify an individual, without restriction.

GMG may disclose personal information that GMG collects, or you provide as described in this privacy policy:

- To our subsidiaries and affiliates.
- To our business partners, contractors, service providers and other authorised third parties we use to support our business. We provide these third parties with the personal information reasonably necessary to provide our services.
- To a buyer or other successor in the event of a merger, divestiture, restructuring, reorganisation, dissolution, or other sale or transfer of some or all of GMG's assets, whether as a going concern or as part of bankruptcy, liquidation or similar proceeding..
- To third parties to market their products or services to you if you have consented to these disclosures.
- To fulfil the purpose for which you provided the personal information.
- Otherwise with your consent.

GMG may also disclose your personal information:

- To comply with any court order, law or legal process, including to respond to any government or regulatory request.
- To enforce or apply our terms of use, terms of sale and other agreements, including for billing and collection purposes.
- If we believe disclosure is necessary or appropriate to protect the rights, property, or safety of GMG, our customers or the public. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction.

GMG'S INFORMATION USAGE AND DISCLOSURE

GMG strives to provide you with choices regarding the personal information you provide to us. GMG have created mechanisms to provide you with the following control over your information:

- **Tracking Technologies and Advertising.** You can set your browser to refuse all or some browser cookies, or to alert you when cookies are being sent. To learn how you can manage your Flash cookie settings, visit the Flash player settings page on Adobe's website. If you disable or refuse cookies, please note that some parts of this site may then be inaccessible or not function properly.
- **Promotional Offers from GMG.** We will only send you direct marketing communications and information on our services, including to inform you of other services available from GMG and its affiliates, via mail, email or social media with your consent. If you do not wish to have your e-mail address used by GMG to promote our own or third parties' products or services, you can opt-out by checking the relevant box located on the form or using the "unsubscribe" feature in any emails or at the contact details set out below. If GMG have sent you a promotional e-mail, you may send us a return e-mail asking to be omitted from future e-mail distributions.
- The website includes links to other websites, applications and tools that are not owned or operated by us. GMG are not responsible for the content of those websites, applications or tools, nor for any products, services or information contained in them or offered through them. GMG do not control third parties' collection or use of your information to serve interest-based advertising. However, these third parties may provide you with ways to choose not to have your information collected or used in this way.

OVERSEAS DISCLOSURE OF PERSONAL INFORMATION

In order to provide our services to you, we may need to disclose your personal information to our related entities and supply partners located overseas, or otherwise to third parties located overseas for the purpose of hosting the website and processing and storing your personal information overseas.

If we are ever required to do so, we will obtain your informed consent or ensure that a similar degree of protection is afforded to it as set out in this privacy policy or otherwise required by law, including with respect to the collection, use, storage and destruction of any personal information.

RETENTION OF PERSONAL INFORMATION

GMG will only retain your personal information for as long as reasonably necessary to fulfil the purposes for which we collected it, including satisfying any legal, regulatory, tax, accounting or reporting requirements. We may retain your personal information for a longer period in the event of a complaint or if we reasonably believe there is a prospect of litigation, regulatory action or investigation in respect of our relationship with you.

To determine the appropriate retention period for your personal information, we consider the amount, nature and sensitivity of the information, the potential risk of harm from its unauthorised use or disclosure, the reason for its collection and whether we can achieve those purposes through other means, and applicable legal, regulatory, tax, accounting or other requirements.

Where we anonymise your personal information (so that it can no longer be associated with you) for research or statistical purposes, we may use this information indefinitely without further notice to you.

ACCESSING AND CORRECTING YOUR INFORMATION

GMG will take reasonable steps to collect and store personal information that is accurate, complete and relevant, having regard to the purposes for which the personal information is used or disclosed.

You may send us an e-mail at info@graphenemg.com to request access to, correct or delete any personal information that you have provided to us. GMG may not accommodate a request to change information if GMG believes the change would violate any law or legal requirement or cause the information to be incorrect.

There are no charges for requesting access to or the correction of your personal information, however if the volume of information we hold is excessively large, we reserve our rights to charge you any reasonable administration fees associated with your request.

GMG will respond to those requests within 30 days in accordance with our obligations under the Privacy Act. If we refuse a request to access or correct personal information, where reasonable, we will provide you our reasons for doing so and information about your ability to complain about such refusal.

GMG DATA SECURITY

GMG have implemented measures designed to secure your personal information from accidental loss and from unauthorised access, use, alteration and disclosure. All information you provide to us is stored on our secure servers behind firewalls. Any payment transactions will be encrypted using SSL technology.

The safety and security of your information also depends on you. Where GMG have given you (or where you have chosen) a password for access to certain parts of our website, you are responsible for keeping this password confidential. GMG asks you not to share your password with anyone. GMG requests you to be careful about giving out information where such information will be publicly available, including message boards. The information you share in public areas may be viewed by any user of the website.

Unfortunately, the transmission of information via the internet is not completely secure. Although GMG do our best to protect your personal information, GMG cannot guarantee the security of your personal information transmitted to our website. Any transmission of personal information is at your own risk. GMG are not responsible for circumvention of any privacy settings or security measures contained on the website.

GMG CONTACT INFORMATION

To ask questions or comment about this privacy policy and our privacy practices, contact us at:

info@graphenemg.com

or by using the Contact Us form on the website.

COMPLAINTS

If you have a complaint about this policy or the collection, use, disposal or destruction of your personal information, your complaint should be directed to GMG at the details set out above.

GMG will investigate and attempt to resolve the issue in accordance with the Privacy Act. We will notify you of the outcome of this investigation and any subsequent investigations. If you are not satisfied with the outcome of this process, you may contact the Office of the Australian Information Commissioner (OAIC) at <http://www.oaic.gov.au/>.

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